



Martin Lorenzo  
 Director of Food Service  
 (412) 373-5776

**District Health Council Management Meeting Minutes  
 May 22, 2018, 2:45 PM – 3:45 PM  
 Gateway Administrative Offices, Conference Room**

- I. Meeting called to order by Martin Lorenzo at 2:45 PM
- II. Student Wellness Policy No. 246 Review
- III. Discuss 18-19 Party/ Snack List Form
  - o Form template was well received by all in attendance
    - Recommended to move forward with form as part of the forthcoming proposed language amendment to Student Wellness Policy No. 246
- IV. Proposed Amendment to Wellness Policy No. 246
  - o Revise part “b” of section “1” of Classroom Parties and Celebrations to read as follows:
    - “Foods/beverages for parties and celebrations shall be provided by the food service department to help prevent food safety and allergy concerns, and promotes full student inclusion.”
      - The words, “When possible” were removed from section b
    - Add a part “c” to section “1” of Classroom Parties and Celebrations to read as follows: “c. Non-food items are always welcome e.g., pencils, pens, stickers, etc.”
- V. Reviewed school fundraisers requirements as set forth by Policy No. 246.
  - Sited that District Administration needs to be reminded of the impact that the Policy has on fundraising-based “competitive foods” being conducted during “School hours.”
  - Per Policy, competitive foods are defined as including “fundraisers” and are therefore they are required to meet or exceed federal nutrition standards (USDA Smart Snacks in School).
    - Per PDE, each school year Elem. & Middle Schools are given up to five (5) exempt fundraisers and up to ten (10) exempt fundraisers in high school buildings.
      - Exemptions must be monitored/ enforced by Admin to ensure compliance.
- VI. Adjournment - Next meeting: TBD

**List of Meeting Attendees**

<b>Print Name</b>	<b>Signature</b>	<b>Date</b>
Martin Lorenzo		
Vicki Rerko		
Michael Matteo		
Sharon Sonetti		
Kathy Bishop		
Nicole Riley		
Amanda Pugliano		